



# Essex Mortgage

The "First Choice" in Mortgage Lending

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**POLICY AND PROCEDURE CHANGE FOR ORDERING  
HVCC COMPLIANT APPRAISALS - FUNDING THROUGH  
ESSEX MORTGAGE**

Essex Mortgage will be working in conjunction with:  
HVCC Appraisal Ordering.

*Effective immediately, all appraisals requiring HVCC Compliancy will be processed through HVCC Appraisal Ordering. Please see the information below for contact information and to set up your account.*

***Which loans fall under HVCC Guidelines?***

Conventional Loans that will be underwritten and funded by Essex.

**Step 1: Get your User ID and Password**

Contact HVCC Appraisal Ordering to set up your account and obtain your User ID and password.

TEL 866/396-6260

EMAIL [orders@hvccappraisalordering.com](mailto:orders@hvccappraisalordering.com)

**Step 2: Order Appraisal**

- 1) Go to [www.hvccappraisalordering.com](http://www.hvccappraisalordering.com)
- 2) Click "Order an Appraisal"
- 3) Complete fields as instructed & follow the prompts

**HVCC** Appraisal Ordering

Efficiency Simplified

HVCC Appraisal Ordering 26741 Portola Pkwy. Suite 1E #643, Foothill Ranch, CA. 92610-1763

E-mail: [orders@hvccappraisalordering.com](mailto:orders@hvccappraisalordering.com) Tel: 866/396-6260 Fax: 949/248-7674

**If you have questions about the appraisal ordering process please contact  
HVCC Appraisal Ordering at 866/396-6260.**

**HVCC** Appraisal *Ordering*

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